

**10th Singapore Allergy & Rhinology Conference 2019 from 25 April- 27 April 2019****Check in : 24 April 2019 / Check out: 27 April 2019****Room Reservation Form – Block Code: EVE250419****Delegates****GRAND COPTHORNE  
WATERFRONT HOTEL**392 Havelock Road  
Singapore 169663

Reservation: Tel:+65 62331122

Email: [grprsvns.gcw@millenniumhotels.com](mailto:grprsvns.gcw@millenniumhotels.com)CC: [Andrea.chew@millenniumhotels.com](mailto:Andrea.chew@millenniumhotels.com)*Please return the reservation form by **Tuesday, 11 April 2019** via email directly to Reservations upon completion. Rooms are subject to availability at Hotel's best available rate.***COMPLETE DETAILS IN FULL**

Title: \_\_\_\_\_ Mr / Mrs / Ms / Dr (please circle the correct one)

Guest Given/First name: \_\_\_\_\_

Guest Family/Last name: \_\_\_\_\_

Check in: \_\_\_\_\_

Flight No. / Estimated Time of Arrival: \_\_\_\_\_

Check out: \_\_\_\_\_

Flight No. / Estimate Time of Departure: \_\_\_\_\_

No of Rooms: \_\_\_\_\_

No of Guests: \_\_\_\_\_

**ROOM CATEGORY**

(Subjected to availability)

**ROOM RATE** Superior Room  
(Single)

S\$ 240.00 ++ per room night (inclusive of 01 Breakfast, Broadband)

 Superior Room  
(Double / Twin)

S\$ 260.00 ++ per room night (inclusive of 02 Breakfast, Broadband)

Request for Smoking or Non Smoking Rooms (subject to rooms' availability)

 Smoking Non Smoking

Contact Person: \_\_\_\_\_

Designation: \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Nos: (O) \_\_\_\_\_

(F) \_\_\_\_\_

E-mail: \_\_\_\_\_

Payment Method : Personal Account (or)

Company Account

**AIRPORT LIMOUSINE TRANSFER ARRANGEMENT**

Yes

Yes

No

Transport (BMW 5 Series / Mercedes E Class) - S\$90.00 Nett per transfer  
\*\* Midnight surcharge of S\$10.00 Nett applies for trips between  
2300hrs to 0659hrs From Airport To Airport Not required**CREDIT CARD GUARANTEE**

CARD TYPE: AMEX / MASTER CARD / VISA / DINERS / JCB

Card No: \_\_\_\_\_

Expiry Date (mm-yy): \_\_\_\_\_

Cardholder's name on credit card: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

**Note / Terms & Condition:**

- Rates quoted are subjected to 10% service charge & 7% Goods and Services Tax per room night, unless stated as nett.
- All reservations must be guaranteed by credit card for full duration of stay booked. Reservation is guaranteed upon confirmation.
- Where cancellation is made once reservation is confirmed or when there is a No-show, entire length of stay will be levied as cancellation or no show charge.
- The rates quoted are specially meant for this group only. It cannot be used as a future reference to other bookings.
- The rates quoted are subject to increase should the arrival and departure dates change once the agreement has been signed by both parties.
- **Check in time is at 1400hrs and check out time is 1200hrs**

*Please note that without receiving the room confirmation from the hotel, the above reservation will not be valid.***OFFICIAL USE ONLY:** Reservation is CONFIRMED. Confirmation Number: \_\_\_\_\_ Unable to confirmation reservation.

Attended by: \_\_\_\_\_

Date: \_\_\_\_\_